

MINUTES
LELAND GROVE CITY COUNCIL
INSTRUCTIONAL RESOURCE CENTER .2000 CHATHAM ROAD.LELAND GROVE, ILLINOIS

The Regular Meeting of the Leland Grove city Council was called to order at 6:00 p.m. on 24 September 2013 by Mayor Banger. A quorum was present. The following members were present (P) or absent (A) as indicated.

Rex Bangert, Mayor	P	Diana Hetherington, Ward I	P
Kathleen Alcorn, Clerk	A	Jim Turner, Ward I	P
Matt Jennings, Treasurer	P	Jill Egizii, Ward II	P
Saul Morse, Attorney	P	Jim Moll, Ward II	P
Richard Stone, City Administrator	P	Donald LoBue, Ward III	P
Mark Gleason, Police Chief	P	Paul LaMantia, Ward III	P

Alderman Egizii made a motion to approve the minutes for 26 August 2013. Alderman LoBue made the second motion. By roll call vote the motion carried.

Aye – Turner, Egizii, Moll, LaMantia, LoBue, Hetherington
Present – X
Nay – X
Absent – X

PUBLIC COMMENTS

None.

TREASURER’S REPORT

Treasurer Jennings pointed out a document for the deposit of the loan discussed at our August meeting.

Alderman Egizii made a motion to approve unpaid warrants from the General Fund, P-09-901, in the amount of \$18,627.89. Alderman LaMantia made the second motion. By roll call vote the motion carried.

Aye – Egizii, Moll, LoBue, Hetherington, Turner, LaMantia
Present – X
Nay – X
Absent – X

Alderman Egizii made a motion to approve unpaid MFT warrants, P-09-902, in the amount of \$2,725.24. Alderman LaMantia made the second motion. By roll call vote the motion carried.

Aye – Hetherington, LaMantia, Egizii, Moll, LoBue, Turner
Present – X
Nay – X
Absent – X

Alderman Egizii made a motion to ratify paid warrants, P-09-903, in the amount of \$31,922.07. Alderman LoBue made the second motion. By roll call vote the motion carried.

Aye – Hetherington, LaMantia, Egizii, Moll, LoBue, Turner
Present – X
Nay – X
Absent – X

CITY ADMINISTRATORS REPORT

City Administrator Stone proposed a scheduled for the fall leaf program. Alderman LoBue made a motion to approve the leaf pickup program, October 14 through December 2, 2013. Alderman Egizii made the second motion. By roll call vote the motion carried.

Aye – Moll, LoBue, Turner, Hetherington, LaMantia, Egizii
Present – X
Nay – X
Absent – X

LEGAL UPDATE & ACTIONS

City Attorney Morse provided updates on legal activities which included letters from the Illinois Department of Labor concerning prevailing wages requirements related to sidewalks installed on Laurel by Lanheim Concrete Service, Inc. Attorney Morse reported he is not aware of any fines or penalties being assessed the City of Leland Grove related to this contract work. He advised the council that a prevailing wage ordinance should be passed every July. He offered to prepare a prevailing wage ordinance to cover this requirement and recommended the city follow other local governments. City Attorney Morse provided some background information of the opinion he provide on meeting minutes. He sought input on the draft ordinances included in the meeting handouts. These drafts were discussed later during departmental reports.

DEPARTMENTAL REPORTS

- **Finance and Revenue: Alderman Hetherington**
 - The “Budget Revision” item on the agenda was an error. This item was covered last month. The revised sheets for the budget (with changes shown in red) were provided in the current meeting handouts.
 - Alderman Hetherington thanked City Administrator Stone and city public works employees for handling a tree problem in Ward I. She complimented these employees for the work being performed installing culverts at Cherry Road and Bates.
- **Health and Sanitation: Alderman LaMantia**
 - Alderman LaMantia continues to monitor mosquito issues in Ward III.
- **Police and Public Safety: Alderman Egizii**
 - The police department received a number of awards and grants including the Illinois Department of Transportation Memorial Day Click It or Ticket Program, \$19,500 IDOT Traffic Safety Grant, and \$4,800 federal 50% matching grant used to purchase a bullet proof vest.
 - Council discussed a request to ban door to door trick or treating. A city wide party at Illini Country Club parking lot was proposed but no sponsor could be identified. There

was a general feeling that residents could just turn off their outside porch light if they did not want to participate in Halloween festivities.

- Chief Gleason invited all council members to join him and his police officers in attending their gun qualification at the Firing Range on Saturday, September 28, 2013 (9 a.m. to noon).
- **Public Ways and Property: Alderman Moll**
- Alderman Egizii had worked with Lori Williams, Engineer for the City of Springfield, and Joe McMenemy, Alderman for the City of Springfield, to provide stop signs at Laurel and Park. Engineer Williams concluded that the numbers (pedestrians and traffic) furnished from the IDOT District 6 traffic study did not warrant stop signs at Laurel and Park. However, Engineer Williams identified some safety issues at Laurel and Nobel which could be addressed with additional stop signs at this intersection. Alderman Moll used some diagrams to show where two cars have the right-of-way at the same time providing the potential for traffic collisions. Aldermen Hetherington will help obtain petitions from Springfield residents as requested by Alderman McMenemy, so that both cities (Leland Grove and Springfield) can install additional stop signs at Nobel and Laurel to make this a 5 way stop intersection.
- Alderman Turner questioned some language in the draft ordinance re: size of Garages. The ordinance was reworded to say that the combined total of attached and detached garages could not exceed 40% of the living space of any constructed building. The combined space of detached garages and accessory buildings could be no more than 1,150 square feet.
- The culvert work on both Laurel Street and Cherry Road was discussed. The city has already spent about \$4,000 which takes up almost all of the \$5,000 budgeted annually for culvert improvements city-wide. The materials alone were \$12.50 per ft with the labor being provided by our city crews with help from Woodside Township. Work at Illini and Cherry Road will not be done this fall.
- Alderman Moll presented his methodology for prioritizing Long Range Plan Projects. He looked at public work projects already on our list which would provide an immediate benefit and help meet long range goals. The Intersections of Cherry Road and Outer Park and Laurel and Outer Park are the first priority. An engineering plan is needed to define the anticipated work and determine how much can be completed by City crews. Sponsors for landscaping would eliminate city expense for this part of projects. Estimates from Rapps Engineering for a survey will be the first step. Federal grant money is available for sidewalk and other enhancement projects throughout the City, but there is typically 6 to 8 months of preliminary work involved before we can get to the point of applying for grant money
- The City of Springfield is committed to shared use bike markings. City Engineer Anderson had expressed a concern that Laurel was too narrow for bikes. Linda Wheeland, Springfield and Sangamon County Regional Planning Commission, indicated these are the type streets which should be marked to improve safety. The City of Springfield intends to mark Laurel with stencils on both approaches to Leland Grove. There are no separate lanes for bikes. The stencils are a heat applied marker. The city

of Springfield is willing to apply the markings with reimbursement from Leland Grove. Alderman Moll will get an estimate from Springfield for the costs of these markers.

- The Chatham Road joint project with the City of Springfield is still on but an agreement has not been signed. Council members expressed concern that we are running out of time for this project to be completed this calendar year.
- **BUILDING PERMITS AND ZONING: Alderman Turner**
- Council members discussed issues that might come up with rebuilding damaged structures where other zoning requirements (e.g. side yards, setbacks, future zoning requirements) might be violated by the new structure. City Attorney Morse had added a provision to cover these concerns.
- Council discussed recent permits issued. Alderman Turner reported the garage addition on Park Street discussed at our last meeting was completed without a permit. A fence was allegedly erected on Top Hill recently without a permit and exceeding the height allowance.
- Alderman Turner concluded his report by reading a statement. He turned in his written resignation to Mayor Bangert and then left the council meeting.
- **HUMAN RESOURCES: Alderman LoBue**
- Alderman LoBue reported on the interviews to hire a new full-time police officer.

OLD BUSINESS

None.

NEW BUSINESS

Mayor Bangert asked for suggestions to fill the vacancy on the Board of Appeals created when Jim Moll became alderman for Ward II.

At 7:35 p.m., Alderman Egizii made a motion to enter Executive Session to discuss personnel issues. Alderman LoBue seconded the motion. By roll call the motion carried.

Aye – Hetherington, LaMantia, Egizii, Moll, LoBue

Present – X

Nay – X

Absent – Turner

At 7:50 p.m. the meeting reconvened. Alderman Egizii made a motion to hire as soon as possible Travis Schaal with a starting salary of \$33,000 which will increase to \$35,000 after a year. Alderman LaMantia made the second motion. Motion carried by roll call vote.

Aye – Hetherington, LaMantia, Egizii, Moll, LoBue

Present – X

Nay – X

Absent – Turner

Chief Gleason thanked Alderman Egizii and members of the personnel committee for their work in replacing the vacancy in the police department.

Alderman Moll made the motion to adjourn, seconded by Alderman Egizii. At 7:55 p.m., the council adjourned with a unanimous roll call of “ayes.”

Diana Hetherington

Acting City Clerk

END 24 SEPTEMBER 2013 MINUTES